



the
INTERNATIONAL
UNIVERSITY
of B E I R U T

ACADEMIC CALENDAR
2 0 1 7 - 2 0 1 8

LIU



BIU



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Lebanon

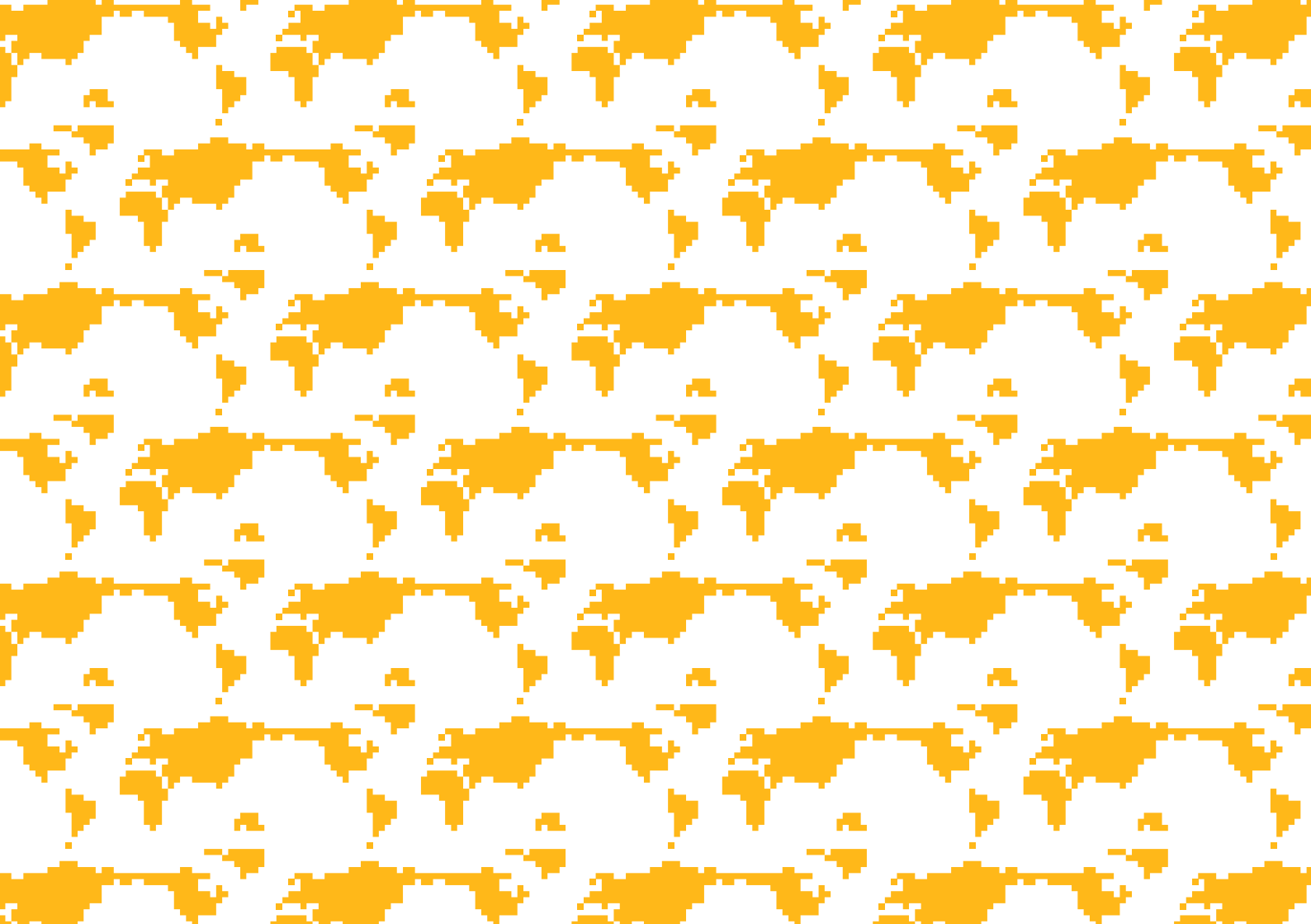
- Bekaa
- Beirut
- Saida
- Nabatieh
- Tripoli
- Mnt. Lebanon
- Tyre
- Rayak
- Akkar

Yemen

- Aden
- Sana'a
- Taiz

Mauritania

Senegal



This Calendar belongs to

This Calendar is the Collaborative work of a team of designers who created the artwork with *love*.

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305B: Block B – 3rd floor – Room 305

Add: Add a course and start attending it (first days of each semester)
Advisor: each student will have his/her own advisor to whom he/she refers to for all academic issues

Contract sheet: List of all courses to complete divided into their specific categories (GER - Core Requirements - Major Requirements)

Core Requirement: courses requested for all emphasis in all majors (General theoretical courses related to one's major)

Curriculum: List of all courses completed and none completed
Dean: Head of a School

Drop: Quitting a course without getting an F (first days of each semester)

Due Date: Deadline – Final day to..

Elective Courses: courses assigned for students not related to their major of study (three sets are available: students must choose one course from each set)

Financial Aid: a certain percentage discount on your university fee

Freshman: 0 – 31 credit hours completed

G.P.A: Grade Point Average and it's calculated over 4

Junior: 34 – 66 credit hours completed

Eagles: Sports Teams (Basketball, Volleyball, Handball, Football...)

M.WF: Monday, Wednesday, Friday (a weekly schedule for a course you can register)

Petition: a form presented to the Student Affairs Office for certain requests from the student to the university council

Plan of Study: List of all courses to complete sequentially in order to graduate

Probation: If your GPA is below 2 you are set on probation. You are required to register a limited number of credits (14 credits) the following semester and raise your GPA.

QPTS: Quality Points

Refund: Getting back the money

Senior: 67 – 99 and above credit hours completed

Sophomore: 0 – 33 credit hour completed

T.TH: Tuesday, Thursday (a weekly schedule for a course you can register)

Transcript: List of all courses completed in specific semester

U.M.S: university management system, the online system used in the university for registration and to check your grades

Withdraw: drop a course after the drop and add period, with no refund

Dear Students,

Welcome to BIU!

Now that you have been admitted, you are ready to prepare your schedule and classes.

- Meet your academic advisor who will be helping you throughout your stay at BIU.
- Your full time load is 12 credits and the maximum load is 18 credits.
- Pay your tuition fees on time otherwise you will be charged a penalty (additional fees).
- If you drop one course, during the Drop/Add period, you will be refunded fully.

Rules and Regulations

- Attending classes is required! You are responsible for all the materials presented in class.
- You are not allowed to miss more than one third of the course (33.33%)
- In case of absence, the Student Affairs Office and your instructor should be notified and you should report your legitimate excuse. The only medical reports that will automatically accepted are the Hospital Discharge Summary, Death in the family or Accident Report!
- Notify the Student Affairs Office and your instructor in case of absence of examinations. Your instructor will inform you whether you are eligible for a make-up exam.
- Cheating on exams (giving or receiving aid) will result to an "F" grade in addition to a Disciplinary Warning.
- You are not allowed to take books and papers into the examination room unless specifically requested by your instructor.
- You cannot remove any sheets from your examination booklet, and you cannot take the booklet out of the room.
- If you have to leave the room during an exam, report to the Proctor.



What is Withdrawing from courses?

- If you withdraw a course before the deadline for withdrawal on the system, you will receive a grade of "W". If you do not withdraw officially, your grade will be "F".
- If you are academically withdrawn from a course due to the absences you will automatically be withdrawn from its registered lab.
- You are always advised to repeat a course in which you receive an "F" or a "D". This will help raise your GPA, since only the higher grade will be counted in your GPA.

Examination

Final exams are held during the last week of each semester. The dates, times, and locations are always posted. Check the UMS and the bulletin boards!

- If you miss a final exam, your grade will be an "F" in that exam. If you happen to have exam conflict, inform the Academic Director immediately. Remember that the schedule is a tentative one, so check it daily.
- If you have incomplete work, you must finish it during the first two days of the following semester, or else your "I" will be changed to an "F".



Calculate your Own Marks

Do you know what your grades stand for?

A	>=90%	4 QPTS
B+	85-89%	3.5-3.6 QPTS
B	80-84%	3.0-3.4 QPTS
C+	75-79%	2.5-2.9 QPTS
C	70-74%	2.0-2.4 QPTS
D+	65-69%	1.5-1.9 QPTS
D	60-64%	1.0-1.4 QPTS
F	<60	0 QPTS

Pass *Passing grade in Remedial courses*

Your Grade point Average (GPA) is the ratio of the number of points gained to the number of credit hours passed and failed; "W" courses are not counted.

You might see the grades on your system, such as:

- **"PASS"**: Passing performance in Credit/ No Credit courses (you get the credits but they will not be included in your GPA).
- **"FAIL"**: Falling performance for Credit/ No Credit courses.
- **"W"**: Officially Withdrawal from a course before the deadline.
- **"AW"**: Administrative Withdrawal. You will Be Administratively Withdrawn from the course whenever you exceed the allowed absence.
- **"I"**: Incomplete work. You are only entitled to an "I" if you have already fulfilled at least two-third of the course requirements.
- **"IP"**: Course in Progress.

Not sure of your Major?

Do you believe your major is not the appropriate one for you?

- You can change majors, but only after having completed a minimum of 12 credits at BIU. Submit a Change of Major Form to the school you would like to switch to.
- You may need to take additional courses to meet the new major's requirements. Check the Registrar Office for your new Contract Sheet (list of required courses per major).
- Check the Change of Major Period on the Academic Calendar and UMS.

What is Probation?

You are placed on probation if you are:

- A Freshman Student, with cumulative GPA of less than 1.80.
- A Sophomore, Junior or Senior Student with a cumulative GPA of less than 2.00 and attempted more than 20 credits.
- If you are on probation, you are advised to repeat courses in which you received an "F" or "D", and you may not carry more than 13 credits per semester.

Kindly check your Contract Sheet for the accurate number of yearly credit hours to be completed.

Few Academic Rules

- You will be suspended for academic reasons if you already are on probation and fail to remove this probation in two consecutive semesters, regardless of Incomplete and Withdrawals.
- If you can avoid suspension upon changing majors, and you are encouraged to do so. You need to submit a Change of Major Form for that. You may not return to your old major afterwards.
- You are advised to consult your advisor whenever you are under probation.

Potential Graduated Be Aware!

A quick reminder to all graduates:

- GPA should be above 2.00. Fulfill all the requirements on your Contract Sheet.
- Secure your clearance from your advisor and Student Affairs Office.
- Secure your clearance from the Registrar's Office.
- Pick up the instructions for graduation from the Student Affairs' Office.
- Your undergraduate degree will be awarded with:




Honors, a cumulative GPA of 3.20-3.49

Distinction, a cumulative GPA of 3.50-3.75

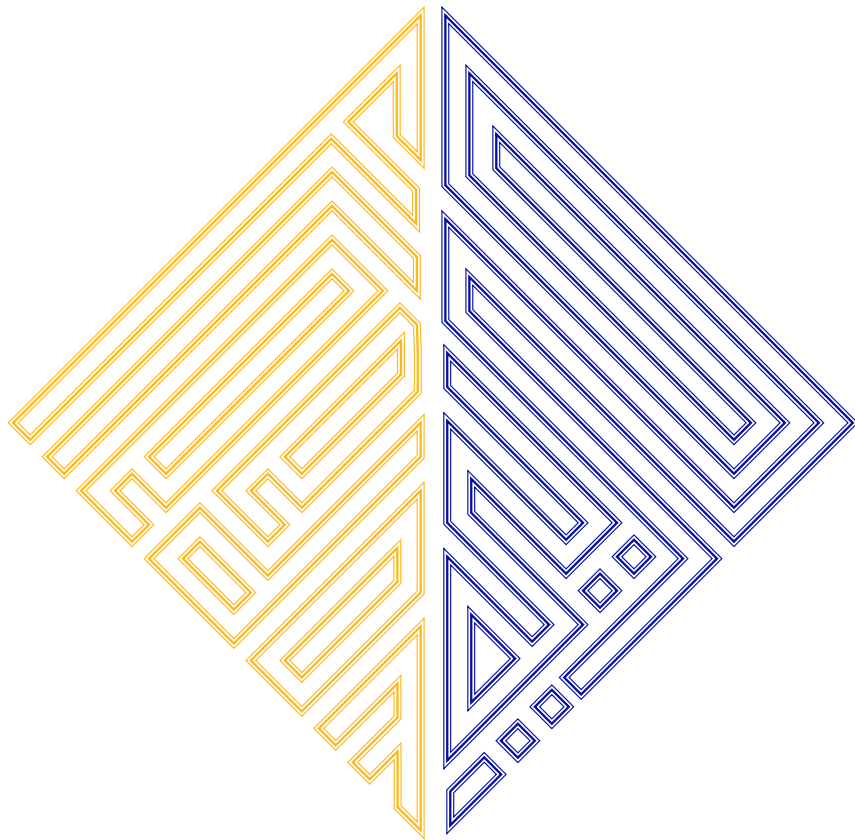
High Distinction, a cumulative GPA of 3.76-4.00




o c t o b e r

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
							1
w:01	 Fall Begins Add/Drop Period Begins		 Add/Drop Period Ends	5	6	7	8
w:02	9	10	11	12	13	14	15
w:03	16	17	18	19	20	21	22
w:04	23	24	25	26	27	28	29
w:05	30	31					

“The **BEGINNING** is the most important part of the **work.**”
Plato



n o v e m b e r

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
w:05			1	2	3	4	5
w:06	6	7	8	9	10	11	12
w:07	13	14	15	16	17	18	19
w:08	20 Fall Change of Major Period Begins	21	 22 Independence Day	23	24	25	26
w:09	27 Fall Withdraw Period Begins	28	29	30 Prophet's Holiday			

“Man is born **free**, but is everywhere in **chains**.”
Jean-Jacques Rousseau



d e c e m b e r

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
w:09					1	2	3
w:10	4	5	6	7	8	9	10
w:11	11	12	13	14	15	16	17
w:12	18	19	20	21	22	23	 24 Christmas & New Year Vacation
w:13	 25	 26	 27	 28	 29	 30	 31

"Happiness is the highest good."
Aristotle



j a n u a r y

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
w:14	 1 Christmas & New Year Vacation	2	3	4	5	 6 Armenian Christmas	7
w:15	8	9	10	11	12 Spring Registration Begins at 10 AM	13	14
w:16	15	16	17 Fall Ends Fall Withdraw & Academic Withdraw Period Ends	18	19	20	21 Spring Registration Period Ends at Midnight
w:17	22 Final Exams for Fall Begin	23	24	25	26	27	28
w:18	29	30	31				

“There is only one good, **knowledge**, and one evil, ignorance.”

Socrates

I2



f e b r u a r y

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
w:18				1	2	3 Final Exams for Fall End	4
w:19	5 Spring Registration Begins at 10 AM	6	7	8	9 St. Maron's Holiday Spring Registration Period Ends at Midnight	10	11
w:20	12 Spring Begins Add/Drop Period Begins	13	14 Add/Drop Period Ends	15	16	17	18
w:01	19	20	21 Summer Change of Major Period Begins	22	23	24	25
w:02	26	27	28				

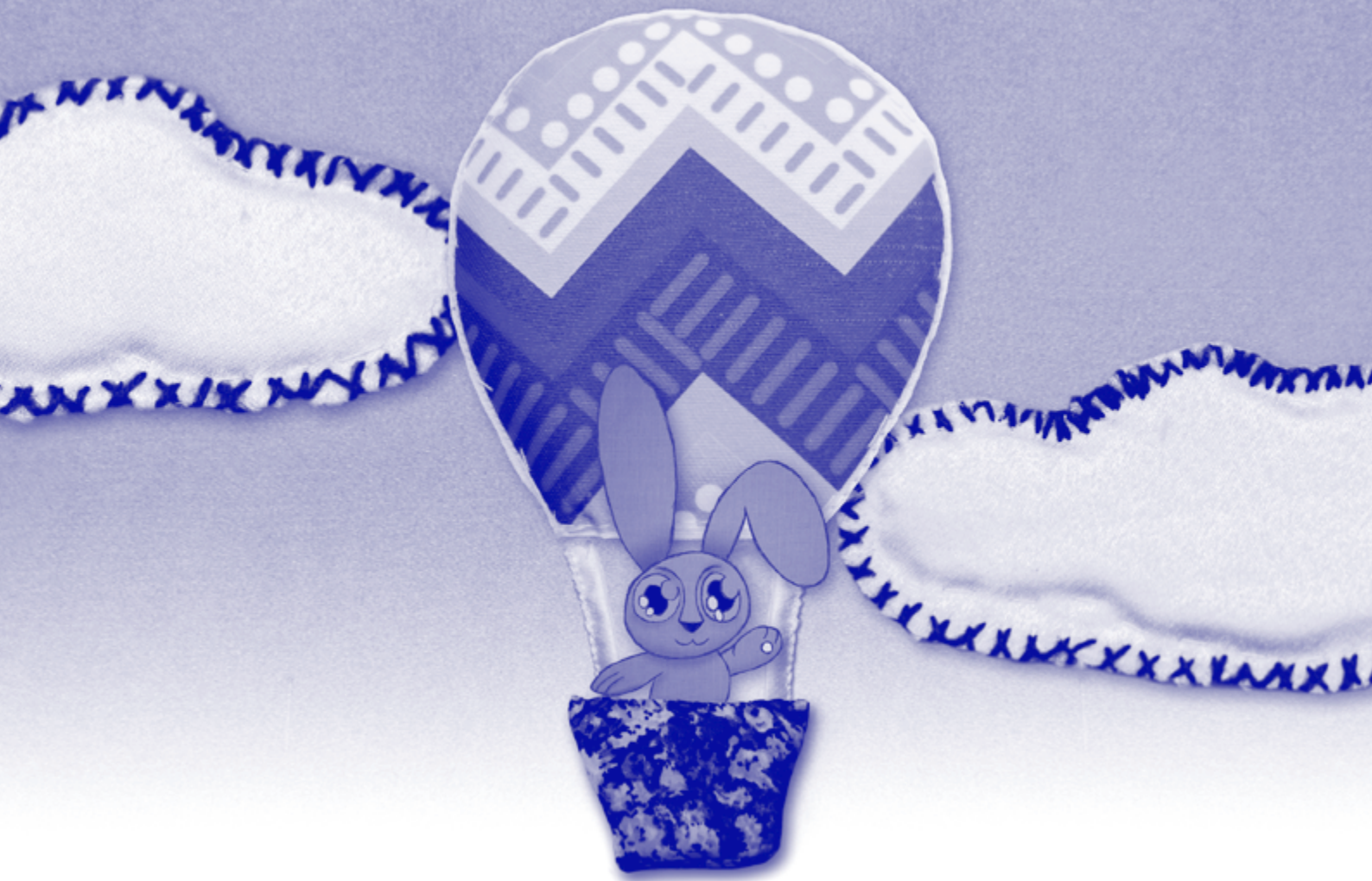
"Better three hours too **soon** than a minute too late."
William Shakespeare



m a r c h

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
w:02				1	2	3	4
w:03	5	6	7	8	9	10	11
w:04	12	13	14	15	16	17	18
w:05	19	20	21	22	23	24	25 Annuciation Holiday
w:06	26	27	28	29	30 Easter Holiday	31	

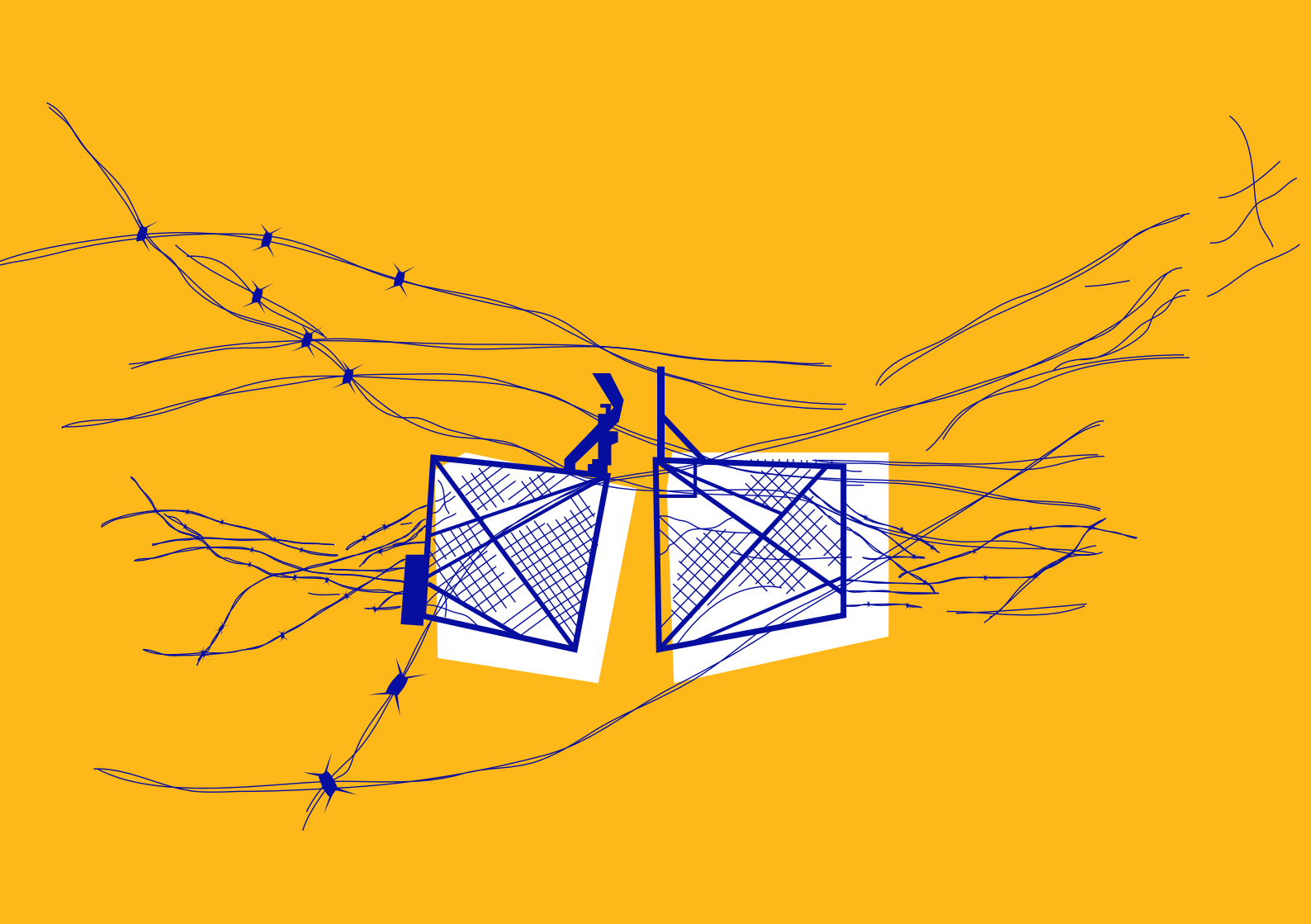
“Spring is the time of **plans** and **projects.**”
Leo Tolstoy



a p r i l

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
w:06							1
w:07	2 Easter Holiday	3	4	5	6 Easter Holiday	7	8
w:08	9 Easter Holiday	10 Spring Withdraw Period Begins	11	12	13	14	15
w:09	16	17	18	19	20	21	22
w:10	23	24	25	26	27	28	29
w:11	30						

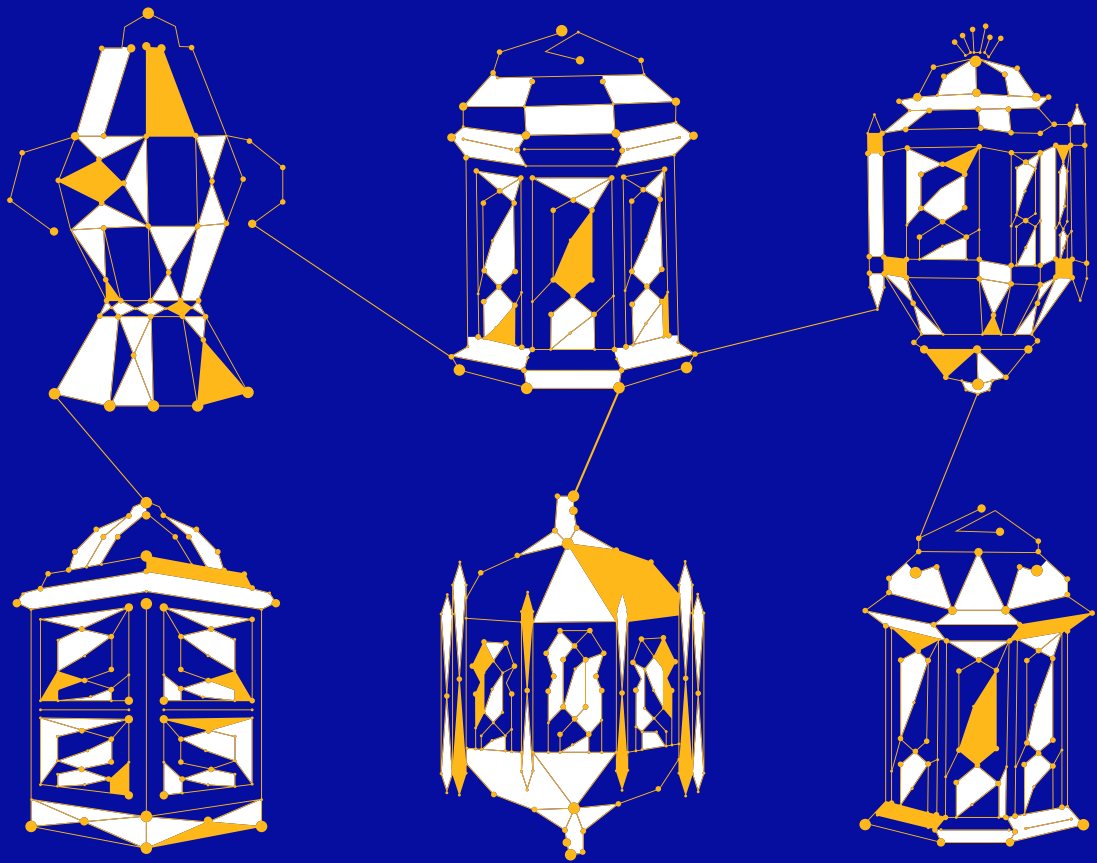
"Spring is when life's **alive** in everything."
Christina Rossetti



m a y

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
w:11		1 Labor Day	2	3	4	5	6
w:12	7	8	9	10 Summer Change of Major Period Begins	11 Summer Registration Begins at 10 AM	12	13
w:13	14	15	16	17	18 Fall Registration Begins at 10 AM	19	20
w:14	21	22	23 Spring Ends Spring Academic Withdraw & Withdraw Period Ends	24	25 Liberation Day	26	27
w:15	28	29 Final Exams for Spring Begin	30	31			

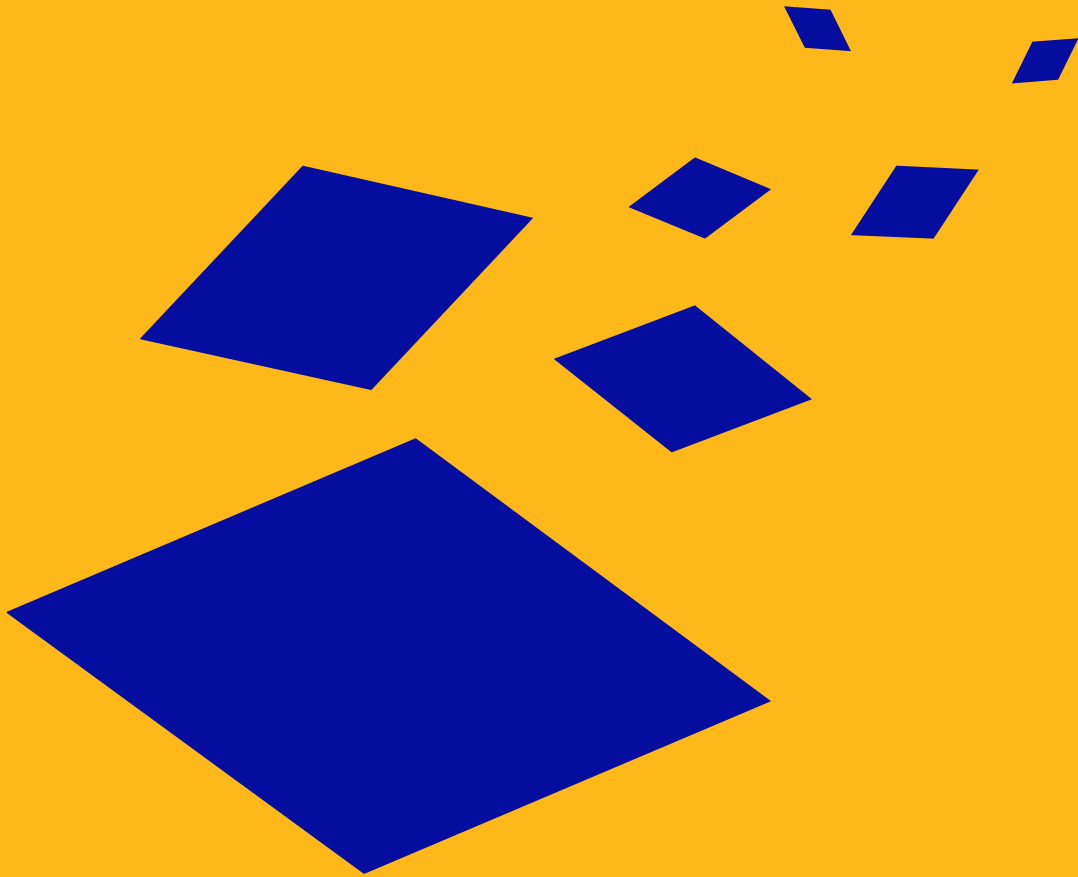
“It is not living that matters, but living **rightly.**”
Socrates



j u n e

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
w:15					1	2	3
w:16	4	5	6	7	8	9 Final Exams for Spring End	10
w:17	11	12	13	14 Eid Al-Fitr Holiday	15	16 Eid Al-Fitr Holiday	17
w:18	18	19	20	21	22	23	24
w:19	25 Summer/ Extended Summer Begins Add/Drop Period	26 Add/Drop Period	27	28	29	30	

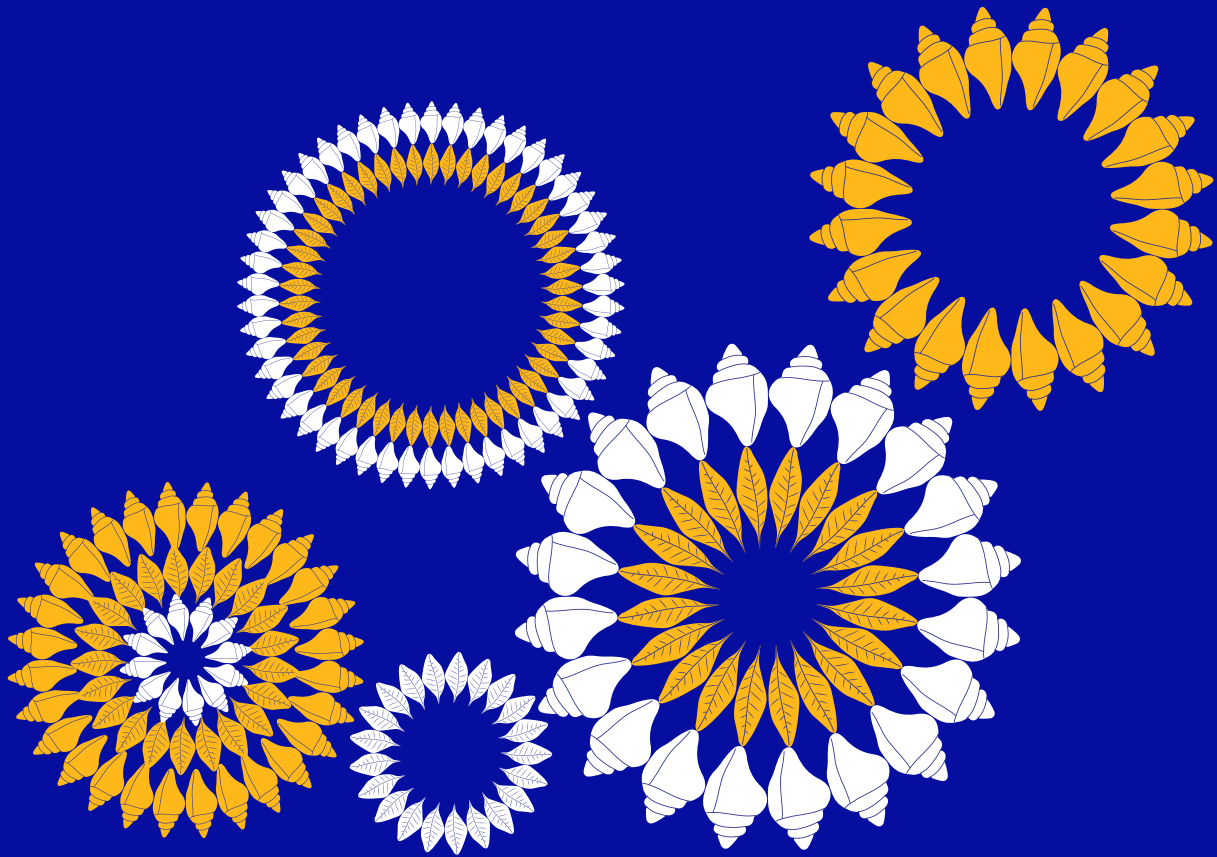
"Hope is p a t i e n c e with the lamp lit."
Tertullian



j u l y

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
w:19							1
w:01	2	3	4	5	6	7	8
w:02	9	10	11	12	13 Summer Academic Withdraw & Withdraw Period Begins	14	15
w:03	16	17	18	19	20	21	22
w:04	23	24	25 Summer Ends Summer Academic Withdraw & Withdraw Period Ends	26	27	28	29
w:05	30 Final Exams for Summer Begin	31					

"He who **exce**ls in study can follow an official career."
Confucius



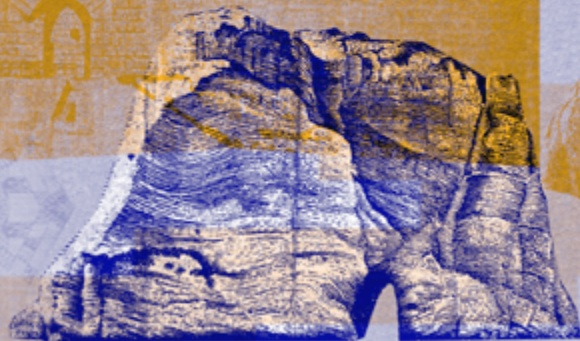
a u g u s t

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
w:05			1	2	3 Final Exams for Summer End	4	5
w:06	6 Extended Summer Withdraw Period Begins	7	8	9	10	11	12
w:07	13	14	15 Assumption Day	16	17	18	19
w:08	20	 21 Eid Al-Adha	 22 Eid Al-Adha	23	24	25	26
w:09	27	28	29 Extended Summer Ends Extended Summer Academic Withdraw & Withdraw Period Ends	30	31		

"The result of the educative process is capacity for further education."
John Dewey



from LEBANON
البيروت



s e p t e m b e r

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
w:09						1	2
w:10	3 Final Exams for Extended Summer Start	4	5	6	7	8 Final Exams for Extended Summer End	9
w:11	10	11 Hijra New Year	12	13	14	15	16
w:12	17	18	19	20 Ashoura	21 Fall Registration Begins at 10 AM	22	23
w:13	24	25	26	27	28	29	30

"**Education** is what remains after one has forgotten what one has learned in school."
Albert Einstein

to the W O R L D

االى العالم



o c t o b e r

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

"He who can not support himself, can not take his own decision."
Gamal Abdel Nasser



#WeAreINTERNATIONAL

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- Nabatieh 07-767603
- Tripoli 06-416333
- Mount Lebanon 01-490543
- Tyre 07-351410
- Rayak 08-901666
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Let's go together
towards
a better
future.

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